

SCHOLARLY ACTIVITY STEERING COMMITTEE MEETING (SASC)

February 9, 2017 Thursday

9:00 am in Room B236

MINUTES

Attendees: Ian Humphreys, John Falcus, John Russell, Kelly Sveinson, Lynn Kitchen, Margaret Heldman (Chair), Margo Nelson, Philip Robbins, Wanda Pierson, Bridget O'Donnell, Veronica Yeung (minutes)

Regrets: Heather Workman, Indira Prahst, Vivian Feng, Julie Longo, Kevin Smith, Marlene Dong

Guest: Wendy Weston

The meeting was called to order at 9:00 am.

1. Approval of Agenda

The agenda of was approved by consensus with an additional update on Makerspace # 13.5

2. Approval of the Minutes

The minutes of the meeting held on November 17, 2016 were approved by consensus.

Review of Action Items of November 17, 2016 meeting:

Action Item # 1: CICA info/link to be posted in IDEAlogue and on-screen display at the Scholarship Café in Spring 2017 – IDEAlogue - Completed.

Action Item # 2: Scholarship Café updates – on agenda for discussion.

Action Item # 3: Implementation Plan – on agenda for discussion.

Action Item # 4: Ethics Review of Case Studies Guidelines – J. Russell reported he has received responses which have been received and the guidelines have been uploaded to the REB website – Completed.

Action Item # 5: RSAF Lunch & Learn – Completed.

Action Item # 6: RSAF Lunch & Learn announcement via College Compass – Completed.

Action Item # 7: Vacancy on RSAF Adjudication Committee – on agenda for discussion.

3. Community and Industry Research Centre (CIRC) Coordinator – Updates

K. Sveinson referred the committee to his February report which was distributed at the meeting outlining the main projects status and other attended events, meetings and initiatives from November 16, 2016 to February 8, 2017.

Main projects status:

- Wifi/Smartwatch with K. Lam(via NSERC Engage) \$25K - completed
- HoloLens App via BCARIN seed \$5K – Run – close to completion
- IE group work with D. Smith, R. Wong and Kyra Garsen at TRU via Vancouver Foundation – rejected
- Nutrient Recovery with Muddy Waters Tech, via BCIC Ignite – accept: Feb 24

- Ocean Plastic, Heiltsuk Nation and 3D printing with P. Robbins via SSHRC Connections – submit: May 1
- Bioinformatics & Compost, with Recycle Now and D. Anderson via NSERC Engage – submit: Mar. 1
- Standards for Hospital Food Services, with J. Sorensen via Can. Found. Dietetic Res. – submit: Mar. 1
- Bio-oil characterization with T. Stuckless and Biostill via NSERC Connect - built

Other attended events, meetings and initiatives from November 16, 2016 to February 8, 2017:

External networking meetings:

- Ana Cancaravic, Molson Coors
- Les Sluggett, Biostill Industries
- Rob Stephenson, Muddy River Technologies
- Jared Taylor, Recycle Now
- Julie Nguyen, Aura Health
- Tatiana Pirogovskia, Signoto Labs
- BCIC Ignite Awards, general networking

Internal networking meetings:

- Justin Wilson, Philip Robbins; Ocean Plastics project
- Drew Egan, Josue Menjivar, Jason Madar; Big Ocean Button Challenge project
- Dave Anderson; Bioinformatics and compost project
- Janice Sorensen; Standards for food services project
- Hazra Imram; general interest (IT)
- Carolyn Wing; general interest (community)

Others:

- CARA Webinar; Financial Administration
- CARA Webinar; Identifying Funding Sources
- CARA Webinar; Research Results Dissemination
- New Employee Orientation
- Strategic Plan Document with Margo Nelson, Vivian Feng, and Danielle Rockel
- Preparation for BCTech participation (March 14-15)
- Joe Cordingley, project finance

M. Heldman thanked K. Sveinson for his continued efforts in identifying potential projects with opportunities to grow, partnerships with faculty and exploring funding opportunities for Langara.

4. Recommendation – RSAF – Eligibility for Term Faculty to apply for RSAF

M. Heldman advised that current application for RSAF is not open to term faculty instructors. Some new term faculty members have expressed keen interests to apply for RSAF at the Lunch & Learn session. She asked the committee to consider if term faculty should be allowed to participate within the time of their term contract.

In keeping with our strategy of fostering a sustained culture of research, the committee agreed that RSAF should be open to both term and regular faculty instructors.

Action # 1: M. Heldman to develop language for the Summer 2017 RSAF call.

ACTION: M. Heldman

5. Recommendation – Approval of an extension to May 2017 be granted to 201610 RSAF project: Analysis of Medicinal Cannabis & Perceptions of Efficacy

H. Heldman made a recommendation to the committee to approve the researchers' request for an extension to May 2017 (instead of Jan 2017) in order to complete all the surveys.

The extension was approved by consensus.

Action # 2: K. Sveinson/M. Nelson will notify the researchers.

ACTION: K. Sveinson/M. Nelson

6. Recommendation – The deadline for subsequent RSAF proposals be a Thursday @ 1200 with a notice that the completed proposal must be given to the Dean by Wednesday before @ 1200

M. Heldman recommended the deadline for subsequent RSAF proposals be a Thursday at 1200 with a notice that the completed proposal must be given to the Dean for review and endorsement by Wednesday before 1200.

The recommendation was approved by consensus.

7. Proposed update to the RSAF website alerting applicants that research work undertaken does not impact the vacation a faculty member is expected to take

M. Heldman proposed to update the RSAF website alerting applicants that research work undertaken does not impact the vacation a faculty member is expected to take. It is the understanding that the research work should be done as part of their duties.

Action # 3: M. Heldman to make adjustment to the website wordings.

ACTION: M. Heldman

8. RSAF Adjudication vacancy: which needs to be filled by a SASC member or by someone from the appliedresearch listserve

M. Heldman advised that V. Feng has stepped down from her position on the RSAF Adjudication. She thanked V. Feng for her support to the committee for the past year. The vacancy will need to be filled by a member of the committee.

It was noted that I.Humphreys, L. Kitchen and M. Nelson volunteered for the RSAF Adjudication vacancy.

M. Heldman thanked the members for their support.

9. Implementation Plan – Revision Updates

K. Sveinson reported the working group (K. Sveinson, M. Nelson, V. Feng) has worked on the revision of the revised Implementation Plan “Langara College and Scholarly Activity Plan 2017-2020” which was distributed at the meeting.

Purpose Statement: Engage 30 students and 10 faculty per year, in meaningful, enriching experiential projects.

Strategies/Objectives:

1. Establish support. Objectives: Secure required internal funding on an ongoing basis, and work for provincial support.
2. Build culture. Objective: Create a branded entity that includes an active team dedicated to creating larger projects.
3. Grow success. Objective: Continually, run smaller internally funded projects and several larger externally funded projects.

It was proposed that the revised plan be introduced to the committee for feedback and approval at the March meeting.

Action # 4: The committee to review the research plan which will be on agenda for feedback and approval at the March meeting.

**ACTION: K. Sveinson/All
AGENDA: March 2017**

[M. Heldman and B. O'Donnell left the meeting at 9:45 am and I. Humphreys stepped in as Chair on behalf of M. Heldman.]

DASSH ((Diploma in Applied Social Sciences and Humanities) Program

J. Russell suggested that the capstone project for the planned DASSH (Diploma in Applied Social Sciences and Humanities) program would be a curriculum-based, instructor/student driven source of applied research at Langara and that it made sense to define the mandate of a Langara Research Institute so that it could facilitate and partner with these sorts of activities, which W. Pierson and M. Nelson noted are part of the nursing and social work programs. The mandate can be shared resources across disciplines.

In order to move this plan forward, the committee agreed on the following activities plan:

Action # 5: A working group (K. Sveinson, P. Robbins, J. Russell) to be established and updates will be provided at the next meeting in March.

**ACTION: K. Sveinson/P. Robbins/J. Russell
AGENDA: March 2017**

Action # 6: Lisa Fisher (C&M) and Ajay Patel to be engaged on this issue.

ACTION: K. Sveinson/I. Humphreys

10. Planning for Legal Challenges to Access Researchers' Data

J. Russell reported on REB's discussion and opinion regarding legal challenges to access researchers' data. It was noted that stronger wording is needed in the language regarding protection of research confidentiality in the Tri-Council Policy Statement.

Researchers have a responsibility to ensure the confidentiality and security of any data of their research. However, they may have limited measures of protection when they are faced with court order to disclose any data of their research. The rationale is that institutions should have policies in place regarding how they are going to support research confidentiality and to provide the necessary legal representation for their researchers.

In view of the cost associated with legal representation can be extremely high, it is the opinion of REB that there should be some sort of shared costs or group insurance for institutions especially for colleges with limited financial liabilities.

J. Russell advised that he will be prepared to lead a group of college REBs to meet with colleges to look into this issue further and will report back to the committee.

ACTION: J. Russell

11. Fall 2017 International Association of Philosophy of Sport Conference

J. Russell advised that the Fall 2017 International Association of Philosophy of Sport Conference will be held in Whistler from Sept 6 to 9. He asked for assistance from the committee in the following areas including:

Website – suggestion: to contact C&M – Wendy Weston for advice/support.
Students' help with registration (students - open to all disciplines) – options: SWAP, KINS, etc.

J. Russell thanked the committee for their support and will proceed with the planning for the Fall 2017 International Association of Philosophy of Sport Conference in Whistler.

12. Spring 2017 Scholarship Café on March 30, 2017 Thursday - Updates

W. Weston, C&M, provided a brief update on the preparation work for the upcoming Spring 2017 Scholarship Café:

Date: March 30, 2017 Thursday
Venue: T Building Gallery – new Science Building 2nd Floor
Time: 11:30 am – 3:00 pm

Preparation/Work-in-Progress:

- Signage - will be put up today in the A Foyer
- Makerspace - Space has been assigned
- Promotion – Flyers/posters, IDEAlogue and College Compass (M. Dong).
- Exhibitors (registered) - Nursing, Psychology, Biology - past exhibitors have been contacted
- Exhibitors (potential) – suggestions: to contact Daryl Smith (Intercultural Initiatives Coordinator), Teresa Brook IE (student success), Colin Mills, Frank Williams, Andrew Mosi (City Studio projects), RIPPEN (software program), LSM students (J. Falcus to follow-up)
- W. Weston will be working closely with K. Smith, Event Coordinator and the working committee on the Scholarship Café.

13. Scholarly Activity website & IDEALogue - updates

On behalf of M. Dong, W. Weston reported the Scholarly Activity website has been updated. The IDEALogue has been completed and widely distributed to all faculty and staff. The committee thanked M. Dong and W. Weston for their assistance.

Action Item # 7: W. Weston to send the link to the IDEALogue online to the committee for information.
ACTION: W. Weston

13.5 Makerspace

P. Robbins reported on the upcoming soft launch of the new Makerspace on February 16 and 17 in A268 for faculty and staff.

There will be an informal open house on February 16 from 10 to 2 to discuss what Makerspace can be and how it can accommodate different needs for faculty and staff. Informal workshops will be held on February 17 from 10 to 2 to see how ideas move from computer to various output technologies. All members are encouraged to attend the event.

14. Chair's Report

K. Sveinson will represent Langara to the CICA Leadership Institute for Applied Research and Innovation conference which will be held from July 30 to August 4, 2017 in Niagara-on-the-Lake. The program will focus on the current and emerging requirements of the role of Applied Research Leaders in colleges and institutes and will explore the leadership profile and skills essential for success in applied research and innovation initiatives.

The government announcement on Innovation Network was shared with the committee. The Innovation Network (chaired by Professor Santa Ono) was designed to foster greater collaboration between public post-secondary institutions and innovation-driven industries. It will link post-secondary institutions to industry and help to ensure graduates have the skills needed for the industries.

The news was welcomed by BC Colleges and BCARIN (M. Heldman, co-chaired) as they have been working on the initiative to grow applied research capacity within Colleges and fellow institutions to produce greater student engagement and faculty with their communities. It is exciting to see the government recognize publicly that colleges can contribute to BC innovation and to a strong economy.

15. Date of Next Meeting

March 16, 2017 Thursday at 9:00 am in A253.

16. Adjournment

The meeting adjourned at 10:30am.